

RFP Technical Assistance Workshop

Questions

1. If you don't spend all funds allocated within a certain timeframe, will you lose them or will they carry over to the next year?
 - All funds must be encumbered by the award period deadline, which includes a 12 month carryover period. Any claimed funds not encumbered and claimed by the established deadlines are lost. This may result in a reduction in the grantee's award in subsequent years.
2. If we have a person currently working P/T and receive grant funds can we make them full time and have the grant pay the 50% extra time?
 - Generally, this would seem to be allowable, as long as the position is working only with program participants.
3. Our two schools which qualify based on free/reduced lunch but they are well below the 75% and do not meet most of the priority items. Is it a waste of our time to apply?
 - The additional two priority points would simply not be added to the applicant's score. It would not be a waste of time to apply for this reason only.
4. If a school system applied for more than one grant at different schools, does it hurt the chances of getting one or the other. In other words, would only one be likely to be awarded?
 - The number of grants an applicant submits is not considered in the review process.
5. The definition of a middle school varies. What is the definition that is used for this grant? What grades does it include?
 - The school division defines the school as an elementary, middle, high, or combined school.
 - Staff refers to the Department's Virginia Public Schools by Division education directory at http://doe.virginiainteractive.org/vdoe_directories/PublicSchoolsByDivisions.aspx?w=true when determining the grade levels of a school.

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6. Will the total free and reduced lunch rates for school be rounded to the closest whole number for consideration of the 2 extra points? In other words, if a school has a free/reduced lunch rate of 74.9 will it be considered to be eligible for the 2 points?
 - The mathematical rounding principle will be used, so a figure of 74.5% and above would round up to 75%. This will be used to determine the eligibility percentage of the school in the application.
7. Can there be more than one community organization applying with the school system (as partners)?
 - Yes, but there may be only one co-applicant
8. What are purchases that are allowable? Equipment, software, incentives, etc.
 - Additional guidance is found in the U.S. Education Department General Administrative Regulations (EDGAR), non-regulatory guidance documents, and OMB Circular No. A-133. All expenditures must be for authorized activities for participants, and must support the stated objectives, services, and activities in the grant application.
9. When will awards be issued?
 - August 2014

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10. Details of programs for students. What does this include?
 - There are unlimited programs for students that are within the parameters of the grant project's activities. Your grant proposal's design has to be tailored to the needs of the students in the school(s) served. Please refer to *Guidelines, Instructions, and Assurances* document
11. Staff Detail: Ratio of Personnel/Student and special activities.
 - There is no specific requirement on ratios of personnel to students. Each grant is evaluated on its own merits, and comparisons are made to other applications submitted.
12. Families Served (p.4 of guidelines): Are you really only interested in parents of participating children, or can we include parents of children in the school overall? Same demographic, we just can't offer enough afterschool programming for all the kids in the school, but we try to get all parents to come to the school. Some events are just for parents of afterschool kids, but others are for everyone. Such as ESL classes.
 - The statute specifically states that one of the purposes of the grant is to "(3) offer families of students served by community learning centers opportunities for literacy and related educational development. Services and activities funded by the grant may not be used for family members of non-participating students.
13. Is there a feeder pattern or are there restrictions for the establishment of new 21st CCLC sites regarding their proximity to existing 21st CCLC sites?
 - There are no restrictions on the proximity of existing 21st CCLC sites other than what is contained in the RFP application.

Questions

14. Objective 2, p. 10: Are you saying that parents must meet the regular program attendees threshold of 30 days of participation themselves?
 - The term “regular program attendees” is intended to apply to students stated in objective one. Generally speaking, services and activities for parents are not offered as frequently as students. This may also depend on the number of days of services offered to family members.
15. Is a separate application required for each 21st CCLC proposed site (if the applicant proposes to operate at more than one site)?
 - The term “regular program attendees” is intended to apply to students stated in objective one. Generally speaking, services and activities for parents are not offered as frequently as students. This may also depend on the number of days of services offered to family members.
16. How does one differentiate between partnering with the school division and serving it? For example: Attachment A specifies that school divisions and/or schools proposed to be served are not considered external partners. Therefore, an can applicant such as a community organization partner with a school division, but propose to serve individual schools within the division.
 - An applicant may be a school division, or other eligible entity, such as a community or faith based organization, or other public or private entity, or for-profit organization.